

**T H E P O S T E R
C L U B**

E-commerce Coordinator (student job)

For our office in Copenhagen we are looking for an E-commerce Coordinator to join our team.

As an E-commerce Coordinator you will first of all help ensure that our website is always updated with new products, upload images and write relevant product texts.

Other tasks include helping our with tests when we launch new features and deploy updates on our website.

Depending on your profile and qualifications the position can also include a more commercial/technical focus with various online marketing tasks e.g. working with SEO, customer surveys, online advertising etc.

Your main responsibilities and tasks:

- Preparing lifestyle and product images (adjusting resolution, cropping, renaming files etc).
- Adding new products to our website
- Helping with tests before deploying new updates and features on our website

Skills and Qualifications:

- Experience with Photoshop is an advantage but not required
- Experience within e-commerce and online marketing is an advantage but not required
- Able to write product texts in English at a high level.
- Well structured and quality minded

Relevant experience is not a must to apply for this position, as it can be adjusted to meet the qualifications of the right applicant. Most important is that you are passionate about working with e-commerce and have natural interest for interior design, design and/or art.

We offer you:

- A fun and relaxed working environment
- Good office facilities, including access to a private roof top terrace (we share a large studio space with a photographer)
- Flexible working hours
- The chance to join a fast growing company with good opportunities for personal development and increased responsibilities a long the way.

About us

Established in Copenhagen in 2014, THE POSTER CLUB has become internationally renowned as one of the leading places to source high quality affordable art prints and posters. Most of the art prints are exclusive collaborations with various artists, designers and photographers. Today THE POSTER CLUB is also selling its own curated collection of art prints worldwide both through their own website and selected retailers in more than 30 countries around the world. More info at theposterclub.com

This position is a student job and will mainly be carried out from our Copenhagen office. The working hours be approximate 10-15 hours weekly and with flexible working hours. Salary will be based on qualifications. Please send your cover letter, CV and a current photo by e-mail to

job@theposterclub.com with the subject "E-commerce Coordinator".

Application deadline is June 30, 2019.

Start date: As soon as possible.

Applications can be submitted in Danish or English.

If you wish to know more about this position or have any questions feel free to contact Thomas Nissen on thomas@theposterclub.com or phone +45 26715126.